

Lao People's Democratic Republic
Peace Independence Democracy Unity Prosperity

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ETL Public Company

Ref No. 2352 /ETL

Date: 30 DEC 2015

**INSTRUCTION TO BIDDERS
FOR
SCRATCH CARD**

The ETL Public Company desires for bidding to produce Scratch Card
(Specification and technical standard attached herein).

1. Bidder's condition:

No	Information	Details
1	Subject of tender	40,000,000 pcs of Scratch Card / 2 vendors (70%, 30%)
2	Tender Fee	Free of charge
3	Bid Validity Period	180 Days from the submission date
4	Date of Publication of tender on newspaper and download of tender docs on ETL's website	4-15 January 2016
5	- Last date for submission of Financial tender - Last date for technical tender (included 10 pieces sample of each artwork)	20 January 2016 (9:30 AM)
6	Date and Time for Financial Bid opening and announce the winner	27 January 2016 (9:30 AM)
7	Contact Person for queries	For document: Administration Division, Tel: 020 22210090, 020 22490405 or 021 260005 For Technical: ICT Division, Tel: +856 20 22210136, +856 20 22210202
8	Place of bid submission in Hard copy	At the meeting room on the 6 th floor in Head quarter of ETL Public Company, Saylom Road, Saylom village, Chanthabuly district Vientiane capital.

- 1.1 The bidders could be both domestic and foreign companies.
- 1.2 The bidders shall fill the application form that defined by the ETL committee only.
- 1.3 The bidding document shall be signed and sealed by bidder companies.
- 1.4 If the bidding document is corrected in figures, letters cross out and scratched then such document will be refused in opening the bid envelope immediately (without any reading).
- 1.5 The bidders shall present cleared prices, it means never present in 2 prices for their option, shall be in single price if not so it will not be considered.
- 1.6 Any hidden cost which is later disclosed by the bidder will not be entertained and should be borne by the bidder itself ensuring business continuity and effective implementation of the imitative.
- 1.7 The bidder shall be evaluated on QCBS (Quality and Cost based Selection) method.
- 1.8 If the Scratch Card provided by the accepted bidder is not as per the specified requirement and specifications as mentioned in the tender document, the department reserves the right to reject them, close the contract.
- 1.9 Any bid received by the tendering authority after the deadline for submission of bids prescribed by the tendering authority, will be the rejected and/or returned unopened to the bidder.
- 1.10 The bidder shall be send 10 pieces of sample per each artwork before 20 January 2016 (9:30 AM)
- 1.11 For the winner from bidding shall contact to the Admin Division (Mobile: +856 20 22210090, E-mail address: nangkeo.etl@gmail.com) within 5 working days

2. Render a decision for bidding winner.

For the company that passed the specific technical already and the price is lower than the others in the first and second rank that will be the 1st vender with 70% of quantity and 2nd vender 30% of quantity and this price must be included delivery duty paid (DDP INCOTERM 2010) and goods up/down loading at ETL's warehouse, Saylom street, Saylom village, Chanthabuly district Vientiane capital.

3. The main condition of the contract.

3.1 Parent: ETL Public Company shall deem the USD currency is the main payment but the actual payment can be paid in USD or Kip also according to exchange rate (selling) that will be noticed in the actual payment day by the bank of Lao PDR.

3.2 Term payment divided in to 2 quarters.

-Quarter 01: its 50% shall be paid within 30 day thereafter received the goods entirely and signed in the acceptance test form of ETL.

-Quarter 02: its 50% shall be paid within 60 day thereafter received the goods entirely by ETL

4. Delivery time:

The supplier will send the goods to ETL not more than 45 days

Latest after receiving the purchase order (P.O), the destination place is the ETL Public Company's main warehouse at Saylom village, district Vientiane capital. And also for the up and down loading the goods at the warehouse will be borne by supplier.

4.1 Bid Awarding Procedure & Calculation

Tenders for this contract will be assessed in accordance with Quality and Cost-based selection (QCBS) method and will involve both technical and commercial evaluation with the following weight age:

Technical Evaluation	50%
Commercial Evaluation	50%

Technical Evaluation

TM: Technical Marks obtained by the bidder in the parameters as mentioned in the Annexure II

Commercial Evaluation

For commercial evaluation following step would be followed:

Fn: Normalized Financial Score of the Bidder which will be calculated by:

$$Fn = (Fmin / Fb) * 100$$

Fmin: Lowest cost quoted among bidders who has been technically qualified

Fb: Bidder's quoted cost in Financial Bid whose evaluation is under consideration

Final Winner Evaluation

$$Bm = 0.5 (TM) + 0.5 (Fn)$$

Bm: Total Marks obtained by Bidder on Technical and commercial evaluation

The maximum mark obtained by any bidder in Bm will be declared the winner and will be selected for providing the service

Therefore, the ETL Public Company would let you to acknowledge on bidding regulation and hoping that you have cooperation appropriately.



ETL Public Company

Thongsy VILAYVONG

TECHNICAL SPECIFICATION OF SCRATCH CARD

No	Item	Detail	Remark
1	Product Material	<ol style="list-style-type: none"> 1. Paper <ul style="list-style-type: none"> - Paper Type: 250gsm art Paper - Surface finish: Hologram film Laminate/UV varnishing 2. Good quality of Silver latex that can protect PIN number from high Power light 	
2	Size/PIN	<ul style="list-style-type: none"> - Width 43 mm, Length 54 mm, Thickness 250 g, CR 80 or multi pin size - 10 PIN in 1 Sheet 	
3	Scratch Panel	<ul style="list-style-type: none"> - Silver latex - Overprint: micro-text or Company logo - size 34 mm X 8 mm (Cover PIN number only) 	
4	Printing	<ul style="list-style-type: none"> - Offset Printing - 4+1 color both sides - Barcode Printing 18 digits (type 128) - Waterproof ink of PIN, Serial number and barcode - PIN Code font: Arial 10 	
5	Security	<ul style="list-style-type: none"> - Invisible ink - Confusion pattern - MC green layer - Printing anti -shine motifs - UV negative varnish - Protect PIN number from high Power light 	
6	Quantity	<ul style="list-style-type: none"> - Card Type 5,000 kip: 10,000,000 Cards - Card Type 10,000 kip: 8,000,000 Cards - Card Type 50,000 kip: 700,000 Cards - Card Type 100,000 kip: 300,000 Cards 	<ul style="list-style-type: none"> - 4 Artworks for 5,000kip - 4 Artwork for 10,000 kip - 1 Artwork for 50,000 kip - 1 Artwork for 100,000 kip
7	Packaging	<ul style="list-style-type: none"> - 10 piece in 1 Sheet/chain and individual plastic wrapping - 100 piece packed in hot-sealed poly bag with label start serial and end serial - 1000 piece packed in inner box with label start-end serial and plastic packaging for protect opening - 10,000 piece packed in master carton with label start-end serial and it have to cover with clear Plastics for waterproof - 200,000 pieces packed in pallet - All the box have to ascending order in serial 	
8	Labeling	<ol style="list-style-type: none"> 1. Labeling for wrapping bag <ul style="list-style-type: none"> - Size 80mm X 40 mm stick on side 2. Labeling for small box : <ul style="list-style-type: none"> - Size 100mm X 80 mm stick on both side of the carton 3. Labeling for medium box: <ul style="list-style-type: none"> - Size 150mm X 100 mm stick on both side of the carton 4. Labeling for big box (pallet): <ul style="list-style-type: none"> - Size A4 stick on 4 side 	<ul style="list-style-type: none"> - Card Type 5,000 kip, the label is White color - Card Type 10,000 kip, the label is Blue color - Card Type 50,000 kip, the label is Red color - Card Type 100,000 kip, the label is Green color

TECHNICAL EVALUATION OF SCRATCH CARD

No	Item	Detail	Score	Remark
1	Product Material	3. Paper - Paper Type: 250gsm art Paper - Surface finish: Hologram film Laminate/UV varnishing 4. Good quality of Silver latex that can protect PIN number from high Power light	20/100	
2	Size/PIN	- Width 43 mm, Length 54 mm, Thickness 250 g, CR 80 or multi pin size - 10 PIN in 1 Sheet	10/100	
3	Scratch Panel	- Silver latex - Overprint: micro-text or Company logo - size 34 mm X 8 mm (Cover PIN number only)	10/100	
4	Printing	- Offset Printing - 4+1 color both sides - Barcode Printing 18 digits (type 128) - Waterproof ink of PIN, Serial number and barcode - PIN Code font: Arial 10	20/100	
5	Security	- Invisible ink - Confusion pattern - MC green layer - Printing anti-shine motifs - UV negative varnish - Protect PIN number from high Power light	30/100	
7	Packaging	- 10 piece in 1 Sheet/Chain and Individual plastic wrapping	10/100	



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APPLICATION FOR BID Purchasing scratch card

I, my nameis:..... Occupation:.....

Position:..... Company:.....

Present address village:.....district:.....province:.....

ID card No:..... dated:.....

Mobile No:020..... Fax:.....

E-mail:.....

I have studied on bidding in detail already. Therefore, I would like to regard you to apply for bidding for Purchasing installation of optical fibers Supply as following:

No.	Description	Quantity	Unit Price	Total
1	P-P 5,000 kip	6,000,000 Card		
2	P-P 10,000 kip	8,000,000 Card		
3	P-P 50,000 kip	700,000 Card		
4	P-P 100,000 kip	300,000 Card		
Totalled price:				

(In writing:.....)

1. If I able to win this bidding I have a consent to exercise according to bidding regulation that the committee set forth, in particularly is delivery - acceptance on time, places and obligations made subject to regulation laws of Lao PDR determined.
2. I would like to certify that the information are composed in bidding are true and duly taken entirely.

With respectfully.

Vientiane capital, dated:.....

Applicant

Name and surname:

Signature:



INVITATION FOR BIDS

ETL public company has an objective to organize bids for purchasing Scratch Card with quantity 40,000,000 cards. There for ETL has to honor the interests of people and legal entities and both Laotian and foreigners that want to supply the scratch card. You can contact for purchasing of a complete set of bidding document with the bidding committee in the working hours at our Head office of ETL public Company at Saylom Road, Saylom village, Chanthabouly District, Vientiane Capital, Tel : +856 20 22210090, +856 20 22490405 (Contact with purchasing Service or contact our at ministration division in the 4 floor in working hours).

- Date of Publication of tender on newspaper and download of tender docs on ETL's website 04th – 15th January 2016.
- Last date for submission of financial and Last date for technical tender 20th January 2016, (9:30 AM)
- Date and Time for Financial Bid opening and announce the winner 27th January 2016 (9:30 AM)

Note: Interest people shall contact 021-260005

ETL Public Company



Thongsy VILAYVONG

ຜູ້ອອກແບບ : ຖັງ

Art work : ບັດຕື່ມມູນຄ່າໄທ

ວັນທີ : 06 - 12 - 2015

ຄຳເຫັນ

ສຳລັບບັດ 5,000ກີບ
 ມີ 4 ART work ດັ່ງນີ້:

Art 1



ບັດຕື່ມມູນຄ່າໄທ
 Refill Card **5,000** ກີບ
 Kip

ຈຳນວນ: 1,500,000 ບັດ

ດ້ານໜ້າ

Art 2



ບັດຕື່ມມູນຄ່າໄທ
 Refill Card **5,000** ກີບ
 Kip

ຈຳນວນ: 1,500,000 ບັດ

ດ້ານໜ້າ

Art 3



ບັດຕື່ມມູນຄ່າໄທ
 Refill Card **5,000** ກີບ
 Kip

ຈຳນວນ: 1,500,000 ບັດ

ດ້ານໜ້າ

Art 4



ບັດຕື່ມມູນຄ່າໄທ
 Refill Card **5,000** ກີບ
 Kip

ຈຳນວນ: 1,500,000 ບັດ

ດ້ານໜ້າ



ດ້ານຫຼັງ

ຈຳນວນທັງໝົດ:
 6,000,000 ບັດ

ລາຍເຊັນ ຜູ້ອອກແບບ

[Signature]

ລາຍເຊັນ ຫົວໜ້າພາກສ່ວນ

[Signature]
 25/12/2015 ມ. ວິໄສ ທະນາ

ລາຍເຊັນ ຫົວໜ້າພະແນກ

[Signature]
 ໄຊສະຫງ່າ ບຸນນະຜົນ

25 DEC 2015

ຜູ້ອອກແບບ : ຖັງ

Art work : ບັດຕື່ມມູນຄ່າໂທ

ວັນທີ : 06 - 12 - 2015

ຄຳເຫັນ

ສຳລັບບັດ 10,000ກີບ
 ມີ 4 ART work ດັ່ງນີ້:

Art 1



ຈຳນວນ: 2.000,000 ບັດ

ດ້ານໜ້າ

Art 2



ຈຳນວນ: 2.000,000 ບັດ

ດ້ານໜ້າ

Art 3



ຈຳນວນ: 2.000,000 ບັດ

ດ້ານໜ້າ

Art 4



ຈຳນວນ: 2.000,000 ບັດ

ດ້ານໜ້າ



ຈຳນວນທັງໝົດ:
 8,000,000ບັດ

ດ້ານຫຼັງ

ລາຍເຊັນ ຜູ້ອອກແບບ

[Signature]

ລາຍເຊັນ ຫົວໜ້າພາກສ່ວນ

[Signature]
 25/12/2015 ມ. ສິນທິລາ ເລຂາ
 12

ລາຍເຊັນ ຫົວໜ້າພະແນກ

[Signature]
 ທ່ານ ສິນທິລາ ພູມມະສິນ
 25 DEC 2015

ຜູ້ອອກແບບ : ຖັງ

ຄຳເຫັນ

Art work : ບັດຕື່ມມູນຄ່າໄທ

ວັນທີ : 06 - 12 - 2015

ສຳລັບບັດ 50,000ກີບ
ມີ 1 ART work ດັ່ງນີ້:

ຈຳນວນ: 700,000 ບັດ



ດ້ານໜ້າ



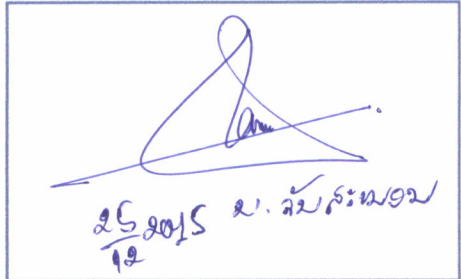
ດ້ານຫຼັງ

ຈຳນວນທັງໝົດ:
700,000ບັດ

ລາຍເຊັນ ຜູ້ອອກແບບ



ລາຍເຊັນ ຫົວໜ້າພາກສ່ວນ



ລາຍເຊັນ ຫົວໜ້າພະແນກ



25 DEC 2015

ຜູ້ອອກແບບ : ຖັງ

ຄຳເຫັນ

Art work : ບັດຕື່ມມູນຄ່າໄທ

ວັນທີ : 06 - 12 - 2015

ສຳລັບບັດ 100,000ກີບ
 ມີ 1 ART work ດັ່ງນີ້:

ຈຳນວນ: 300,000 ບັດ



ດ້ານໜ້າ



ດ້ານຫຼັງ

ຈຳນວນທັງໝົດ:
 300,000ບັດ

ລາຍເຊັນ ຜູ້ອອກແບບ

ລາຍເຊັນ ຫົວໜ້າພາກສ່ວນ

25/12/15 ສ. ຈັນລັດທະນອນ
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ລາຍເຊັນ ຫົວໜ້າພະແນກ

ໄຊສະຫງ່າ ບຸນນະຍົນ
 12 5 DEC 2015